



Take the strain out of ordering consumables and maximise the performance of your office technology

Moving Ideas Forward

RICOH

Simplify

the way you order office supplies

Choosing a supplier for your everyday essentials can be a tricky exercise. With office technology advancing all the time, it's important to pick a supplies partner you can rely on.

Why Ricoh

The benefits of using Ricoh Supplies

With over 20,000 quality products and 20 years of experience, Ricoh Supplies has an established nationwide infrastructure to satisfy all of your office needs.

Online ordering

Your one stop shop for office supplies

Take advantage of online offers and streamlined ordering with our dedicated procurement website, built specifically for the needs of business users.



Ricoh Supplies is one of the largest office products and printer consumable suppliers within the UK. Offering award-winning services and customer care, we are a trusted source of office supplies to organisations of all sizes, from small private enterprises to large public sector organisations. All our products are ISO9001, ISO14001 & ISO27001 compliant, and are available for next day UK delivery.

Consultative approach

We have over 20 years of experience trading in office supplies and consumables. In that time we have developed robust partnerships with our suppliers and extensive knowledge about the products we sell. Our success is also attributed to the consultative approach we take. Our field-based sales and service specialists take the time to work with you and by understanding your specific requirements they can recommend the most effective products, all at competitive prices. By delivering value to our customers time and again we have successfully built many long-standing relationships, supplying organisations of all sizes across the country.

Maximising performance

As the leading provider of office and production print solutions, Ricoh knows all about maximising performance. For example, Ricoh Supplies understand that it's vital to use high quality paper and print supplies in your office technology at all times. Taking a chance with untested and unapproved supplies could put your equipment at risk - reducing performance, reliability and potentially invalidating your warranty!

Choosing Ricoh Supplies means the items we provide are guaranteed to work with your office devices – ensuring maximum print quality and reliability, whilst minimising downtime. These guarantees are supported by dedicated account management - including our field-based account managers and on-demand technical phone support - for complete peace of mind.



Efficiency

- Consolidated invoicing of all your machine and supplies charges
- Next working day delivery
- In-house logistics and distribution
- Large stock holding of all core products
- Multiple methods of purchase – either over the phone or online

Choose from...

- Ink and toner cartridges
- Paper and staples
- Office stationery
- Binding and laminating supplies
- Desktop printing devices
- Accessories and peripherals

Competitive pricing

Our size, along with the long-standing relationships we have developed with suppliers over the years, allows us to negotiate very competitive prices on the products we buy. We are committed to passing these savings on to you. With over 20,000 products from leading manufacturers you can be sure that we have the right product for you. As we buy in bulk, we can help you to achieve the maximum cost saving across your portfolio of supplies products.

Nationwide coverage and support

Choosing a supplies partner is not just about price. You need to ensure they can deliver the best service and support, nationwide. As one of the world's leading technology and solutions companies, Ricoh has an established service infrastructure you can rely on. With our strong and stable financial background, you can count on Ricoh to support you and your business, both now and in the future.

Our customers demand continuous improvement in service and delivery to satisfy their business needs. Ricoh's dedicated supplies website is the ideal way to improve and simplify the procurement of all your office essentials. Buying online means you will benefit from competitive prices, as well as faster and more efficient ordering.

Staff benefits

A key benefit for your staff of purchasing items through Ricoh is faster and more efficient order processing, saving them valuable time during the working day. With a clear design and powerful search functionality, products can be found quickly and easily. In addition, with 'My Favourites' your staff can group and save frequently ordered products, moving from basket to checkout in just a few clicks.



Management control

Ricoh's supplies website allows you to retain full management control at all times. With tailored online catalogues - at product level detail if required - you can ensure staff only purchase centrally pre-approved products. And retain complete control of your spend with a hierarchy of user authority, ensuring only budget holders can make and authorise purchases.

Other online benefits

- Centralised management of your costs with consolidated monthly invoicing, combining both machine and supplies costs
- A dedicated support and account team to ensure issues are quickly resolved
- Secure online ordering to protect your private data
- A simple way to support the British Red Cross through online donations at checkout



Ricoh Supplies provide you with high quality consumables, from ink and toner cartridges to office stationery and desktop printing devices. All products are tested and approved to give you complete confidence that you are buying the best!



About Ricoh UK

Ricoh is a global document solutions company at the forefront of print innovation. As the UK's leading provider of office and production print solutions, we help organisations to maximise the effectiveness of their communications.

Our managed document services help companies to achieve greater efficiency from their print procurement strategy by equipping IT directors and CIOs with the ability to control and manage a document strategy that meets risk management, sustainability and cost reduction objectives.

Bespoke software or legacy systems can be integrated to help optimise a fleet and our commitment to neutralising our carbon footprint means our clients' document strategy will have a minimal environmental impact.

To find out more visit www.ricoh.co.uk

To learn more about Ricoh Supplies or to place an order:

020 8328 1000

Email: uk.supplies@ricoh.co.uk

Visit: www.ikonstore.co.uk

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