



# RICOH

imagine. change.

Delivers complete  
document control.  
Increases productivity.

Streamline NX®

**One solution.  
So many benefits.**

- Five integrated applications that transform document workflow
- Improves document visibility: enhances security
- Recovers time wasted on searching, recreating and processing
- Increases productivity
- Positive impact on your bottom line

# Application driven efficiency

## An integrated suite of solutions

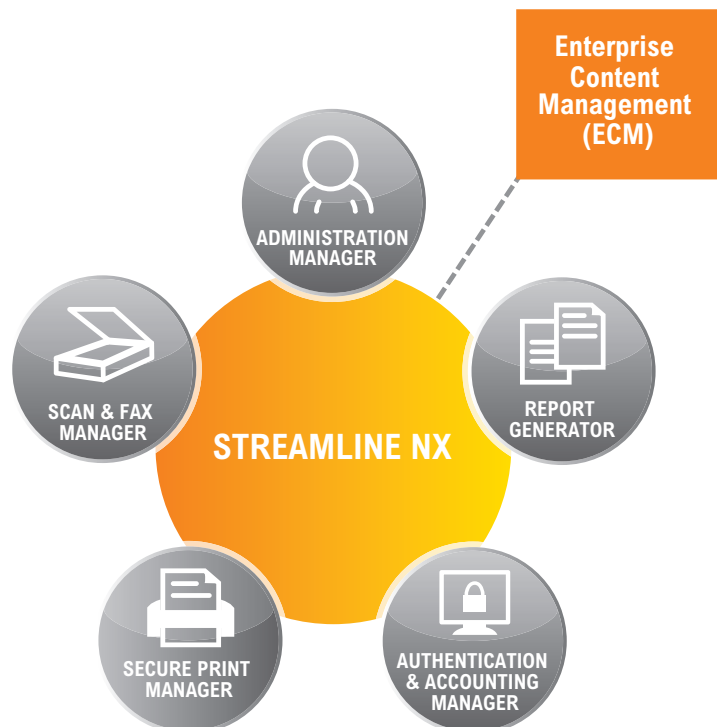
Streamline NX is a suite of document management applications that work seamlessly together to enable you to be in control of your entire document workflows. Five applications are integrated to improve document visibility, interaction and usage.

- **Scan and Fax Manager:** documents can be scanned from any Multi-Functional Product (MFP) then faxed, emailed or stored. By automating processes and reducing reliance on hard copies, productivity is boosted; the risk of human error greatly reduced
- **Secure Print Manager:** print jobs are stored on a server and can only be collected by the person (or designated other) who sent them to print. They can retrieve them from any networked device within the organisation – on the premise or another company site, even in a different country
- **Authentication and Accounting Manager:** an integrated identification system can restrict access to MFP functions. It enables IT administrators to define user access to different printing functions, folders and workflows. This enhances security, reduces documents being uploaded to the wrong workflows. Companies' pre-existing ID cards and database infrastructure can also be used
- **Report Generator:** provides you with greater visibility of what is being printed, by whom, how much they're printing and by which device. These reports can be used to identify further efficiencies and make cost savings
- **Administration Manager:** enables total control of all MFPs and printers from a single interface. IT administrators can monitor and audit devices, batch configure them and install upgrades quickly and easily. Central policies can be set and implemented irrespective of device location

## Achieve even greater power

Streamline NX becomes even more powerful when integrated with Enterprise Content Management (ECM) solutions.

You achieve end-to-end efficiency and visibility across the lifecycle of documents, maximising your return on existing investments.





# Delivering real results for your business

## Enhances productivity, efficiency and security

Streamline NX was specially designed by Ricoh to transform the way all organisations manage their document workflows. By making document management easier and more intuitive, it achieves some very effective but simple outcomes.

### Increased productivity

It's estimated that 6%\* of an average company's revenue is spent processing documents. At the same time, as much as 20% of the working week is spent searching for or recreating documents+, which makes the benefits of an improved workflow obvious.

Streamline NX turns 'dead time' into productive time by automating certain processes, inputting scanned documents directly into electronic workflows. It reduces time spent managing and accurately storing documents, and ensures they can be found in one central location.

### Improved efficiency

Streamline NX increases operational visibility. The reports it generates can be utilised to make informed decisions regarding print policies. It also makes your fleet management more efficient by enabling you to identify where your devices need to be located.

### Enhanced Security

Less than half of European leaders are able to confirm that they have a policy in place to control the printing of customer information+. Streamline NX tackles this by requiring prints to be released by their owner, stopping documents being picked up by the wrong person. It ensures scanned documents are always sent to the right folders or workflows and accessed by only authorised personnel. As every interaction is recorded, you have an audit trail making it easier to achieve compliance.

## Decreases wasted time, effort and costs

- Easy electronic document workflows enable your business to become less reliant on hard copy documents. Wastage is considerably reduced and sustainability improved
- All MFP functions are accessible to users from one simple interface
- Streamline NX helps you reduce costs as rules can be set and policies enforced. The rules can include black & white, duplex and print quotas. This reduces print volumes without impacting how your organisation works
- Users can also cancel jobs on their individual print queue at the device. Uncollected documents sent to print can be automatically deleted

\* Ricoh customer data

+ The Ricoh Document Governance Index (2009) conducted by Coleman Parkes Research

# Your real needs. Our specially designed technology

## The right tool to drive business forward

At Ricoh, we always work closely with our customers to ensure they have the best workflows and policies to not only match their requirements but to help them take their businesses forward.

By working closely together, our hardware and software engineers used their in-depth knowledge and understanding of your business needs to specially design Streamline NX. The result is simply the most comprehensive solution for managing your documents and improving workflow productivity. It delivers now and into the future.

Productivity	Cost Efficiencies	Document Security	Administration	Visibility	Sustainability
Scan directly to digital document workflows from the device	Reduce reliance on hardcopies	Prints can only be collected by their owner (or delegate)	Manage all devices from single admin tool	Understand usage by device and user	Wastage is reduced with Secure Print
Ensure documents are automatically routed to the right location	Minimise quantity of print devices	ID-based access to device, functions and workflow	Deploy software, firmware and device settings centrally	Manage costs with automated reports	Reduce print volumes with policy and governance
Print can be collected from any network device	Reduce administration costs with smart document processing	Ensure compliance with IT Security policy	Integrate into existing IT infrastructure and business applications	Creates audit trail for compliance	Reduce energy usage and carbon footprint

**Streamline NX® Print Release Station enables you to control printing across your entire fleet, including 3rd party devices<sup>1</sup>.**

**Streamline NX® Print Rules Manager with intelligent routing helps you Control and Manage what is printed and how.**

<sup>1</sup> Plus Ricoh devices that are not supported by a Streamline NX embedded client. Multi-vendor fleet testing is required to ensure compatibility.

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